



Letter No.:SMC/Principal Office/Order/744 /2025

Date:18/12/2025

## ORDER

### "Establishment Cell"

An "Establishment Cell" had been constituted at Saraswati Medical College, Unnao on 04/12/2023 to look after the Registrations, Certificates, NOC's and other mandatory requirements for smooth functioning of the College & Hospital.

1. Hospital Registration
2. Sewage Treatment Plant
3. Effluent Treatment Plant
4. Biomedical Waste
5. Fire Safety Certificate & Provisions
6. Air Pollution/Environment Pollution
7. Water NOC
8. PCPNDT Registration & AERB Registration
9. Food & Beverages Certificate
10. Ayushman Bharat
11. AMC of Equipments
12. Any other duty as assigned

In view of certain members having left the college, the Committee monitoring "Establishment Cell" shall now comprise of :-

- |   |   |             |
|---|---|-------------|
| 1. Prof. Shwetank Agarwal, Medical Superintendent | : | Chairperson |
| 2. Mr. Gulab Singh, Director Admin                | : | Member      |
| 3. Mr. Akhilesh Maurya, Chief Finance Office      | : | Member      |
| 4. Mr. Sandeep Chaudhary, IT Manager              | : | Member      |
| 5. Mr. H.P. Sharma, A.O.Hospital                  | : | Member      |
| 6. Mr. Sandeep Pandey, Maintenance Incharge       | : | Member      |
| 7. Mr. Vikas Sirohi, F & B Incharge               | : | Member      |
| 8. Mr. Abhay, Hospital Mess Incharge              | : | Member      |

Prof. R.N. Srivastava

Principal

Copy to:

1. Medical Superintendent/AO Hospital
2. Director Admin/AO
3. Chief Finance Officer / Dy. Finance Office
4. Deputy/Assistant Registrar
5. IT, HR & Account Department
6. Purchase Department
7. Construction
8. F & B /Hostel Mess
9. Concerned Members